

APPLICATION FOR INTER – DEPARTMENT TRANSFER
(To be filled up by the Candidate requesting for Inter Departmental Transfer)

1. Name of Applicant ➤
2. Designation and Present Office Address ➤
3. Date of Birth ➤
4. Date of first entry in Service ➤
5. No. and Date of P.S.C advice and the name of DRB through which recruited. If dying in harness appointment G.O No. and Date ➤
6. Appointment Order number and Date ➤
7. Date of commencement of continuous Service ➤
8. Whether the provisional appointment has been regularized after police verification. If so the Order No. and Date ➤
9. Native place with District ➤
10. Department of Choice ➤
11. District of Choice ➤
12. Reason for Inter – Department transfer ➤
13. Details of provisional service if any ➤
14. Details of departmental tests passed if any ➤
15. Whether any disciplinary action is pending, if so details ➤
16. Whether member of SC / ST ➤
17. Other items if any ➤
18. Remarks ➤

DECLARATION

I do hereby declare that I am willing to abide by the terms and conditions governing Inter – Department for Government employees as laid down in G.O. (Ms) No. 4/61/PD dated. 02-01-1961 and G.O.(P) No. 442/80/GAD dated. 26-09-1980 read with G.O. (M.s) No. 180/81/GAD dated. 03-06-1981.

I also agree to be ranked as junior to the junior – most in the.....department on the date of joining duty in the department.

Place:

Date :

Signature of the Applicant with Name and Designation.

CERTIFICATE OF THE HEAD OF OFFICE

I certify that the particulars above are correct.

Place :

Date :

SIGNATURE OF THE HEAD OF OFFICE WITH DEPARTMENT